



Energy and Mineral Resources Division
Bangladesh Petroleum Institute (BPI)

Plot - 5A, Sector - 8, Uttara Model Town, Dhaka-1230
bpi.gov.bd

Course Calendar (Revised) 2022 - 23

List of Training Courses

Sl. No.	Name of the Training/Workshop	Tentative Date and Duration	Mode of Training
1.	Office Management	31 July-4 August, 2022 (5 days)	On Campus
2.	Human Resources Management (HRM)	7-11 August, 2022 (5 days)	On Campus
3.	Annual Performance Agreement 2022-23: Guidelines and Execution Procedures.	21-25 August, 2022 (5 days)	On Campus
4.	Project Management	28 August- 01 September, 2022 (5 days)	On Campus
5.	Gas Network Analysis, SCADA and Leak-Detection	16-20 October, 2022 (5 days)	On Campus
6.	National Integrity Strategy [NIS] & Grievance Redress System [GRS] 2022-23: Guidelines and Execution Procedures.	18 - 22 September, 2022 (5 days)	On Campus
7.	Design, Construction, Operation & Maintenance of Gas Pipeline	16-20 October, 2022 (5 days))	On Campus
8.	E-GP and Public Procurement Management	16-20 October, 2022 (5 days)	On Campus
9.	Annual Confidential Report (ACR) Writing (W)	02-03 November, 2022 (2 days)	On Campus
10.	Petroleum Exploration Methods	06-10 November, 2022 (5 days)	On Campus
11.	Fire Fighting, First Aid and Rescue Operation	14-16 November, 2022 (3 days)	On Campus
12.	Gas Metering System	20-24 November, 2022 (5 days)	On Campus
13.	Sustainable Development Goal (SDG) align with Delta Plan and Vision-2041	05-07 December, 2022 (3 days)	Online
14.	E-Governance and Innovation (W)	11 December, 2022 (1 days))	Online
15.	Reserve Estimation (W)	19 December, 2022 (1 days)	Online
16.	Oil & Gas Drilling Fundamentals	01-05 January, 2023 (5 days)	On Campus

Asif Parvez

Reihan

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17.	Geology for Nongeologist	16-18 January, 2023 (3 days)	Online
18.	Service Process Simplification (W)	24 January, 2023 (1 days)	Online
19.	Petroleum Exploration in Bangladesh (W)	01 February, 2023 (1 days)	Online
20.	Presentation Skills (W)	12-13 February, 2023 (2 days)	Online
21.	International Contract and Negotiation	28 Feb-02 March, 2023 (3 days)	Online
22.	Labor Act, Rules, Policies & Human Rights	13-15 March, 2023 (3 days)	Online
23.	Material Engineering Codes and Standards	19-23 March, 2023 (5 days)	On Campus
24.	Taxation and VAT Management	03-05 April, 2023 (3 days)	Online
25.	Corrosion Control and Cathodic Protection	09-13 April, 2023 (5 days)	On Campus
26.	Handling of Disciplinary Cases and Conducting Departmental Inquiry	06-10 May, 2023 (3 days)	Online
27.	Occupational Safety, Health & Environmental (HSE) Management	14-18 May, 2023 (5 days)	On Campus
28.	E-GP and Public Procurement Management	22-24 May, 2023 (3 days)	Online

*** Notes**

- BPI holds the right to make any changes in course/workshop schedule/date.
- BPI will try to conduct additional request courses/workshops from beneficiaries of Energy and Mineral Resources Sector, Bangladesh Army, Bangladesh Air Force and other.
- Visit (s) will be arranged for relevant Programme (s).

Asif Parvez

16.10.2022
Md. Asif Parvez

Scientific Officer

Bangladesh Petroleum Institute
Energy & Mineral Resources Division.

Roni Raihan
24/10/2022

Md. Roni Raihan
Scientific Officer

Bangladesh Petroleum Institute
Energy & Mineral Resources Division.

Sahiduzzaman
16.10.2022

(Md. Sahiduzzaman)
Senior Scientific Officer (SSO)
Bangladesh Petroleum Institute (BPI)
Energy & Mineral Resources Division

Jisan

16.10.2022

Md. Jisan Fardin
Scientific Officer
Bangladesh Petroleum Institute
Energy & Mineral Resources Division.

(খেনচান)
16.10.2022

(খেনচান)
প্রশাসন ও প্রশিক্ষণ
(যোগসচিব)
বাংলাদেশ পেট্রোলিয়াম ইন্সটিটিউট
জ্বালানি ও খনিজ সম্পদ বিভাগ
বিদ্যুৎ, জ্বালানি ও খনিজ সম্পদ মন্ত্রণালয়, ঢাকা।

(স্বাক্ষর)

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16.10.2022
Md. আবুল কালাম ইসলাম
মহাপরিচালক (অতিরিক্ত সচিব)
বাংলাদেশ পেট্রোলিয়াম ইন্সটিটিউট
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