

Bangladesh Petroleum Institute

List of Training Course/Workshops for 2017 – 2018

* Training Courses:

Sl. No.	Course Title, Topic, etc	Duration	Tentative Date ++
1.	APA & Related Topics	05 days	16-20 July 2017
2.	Welding and Non Destructive Testing	05 days	06-10 August 2017
3.	Material Engineering Codes & Standards	05 days	20-24 August 2017
4.	Handling of Disciplinary Cases and Conducting Department Inquiry	05 days	17-21 September 2017
5.	Project Management	10 days	17-28 September -2017
6.	Foundation Course on Oil, Gas & Mineral Resource Sector	8 weeks	To be fixed later
7.	Financial Management [Auditing & Budgeting]	05 days	15-19 October 2017
8.	Taxation and Vat Management	10 days	October 2017
9.	Plant Operation and Maintenance	10 days	November 2017
10.	Business English and Communication Skills	10 days	12 – 23 November 2017
11.	Occupational Safety, Health & Environmental Management	05 days	10-14 December 2017
12.	Skill Presentation	03 days	18 – 20 December 2017
13.	Storage Handling and Maintenance of POL Products and Aircraft Refueling	06 weeks	As requested by BA
14.	Public Procurement Act & PPR - 2008	05 days	January 2018
15.	Fire Fighting, First Aid and Rescue Operation	03 days	February 2018
16.	Inventory Control and Store Management	05 days	11-15 February 2018
17.	Generator Maintenance, Operation & Troubleshooting	03 days	March 2018
18.	Petroleum Engineering	05 days	11 – 15 March 2018
19.	Explosive Handling & Storage	10 days	April 2018
20.	Supply Chain Management		22 – 26 April 2018
21.	Design, Construction, Operation and Maintenance of Gas Pipeline	10 days	22 April – 03 May 2018

* Workshops:

Sl. No	Workshop Title, Topic, etc	Duration	Date
1.	তথ্য অধিকার আইন ২০০৯	01 day	10 September 2017
2.	SDG	02 days	12 -13 September 2017
3.	Annual Performance Agreement {APA} [two workshop]	01 day	18 December 2017/ 20 March 2018
4.	Annual Confidential Report {ACR} Writing [two workshop]	01 day	27 December 2017/ 11 April 2018
5.	তথ্য অধিকার আইন ২০০৯	01 day	09 May 2018

* Notes:

- ++ BPI holds the right to make any changes in course/workshop schedule/date
- BPI will try to conduct additional request courses/workshops from BA & other beneficiaries
- Field Visit will be arranged for relevant program/s



